



BOARD OF TRUSTEES
Regular Meeting
April 10, 2019
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time.
For specific answers to questions, please call Township Hall (989-772-4600)*
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Reports by Township Board of meetings attended
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes – March 27, 2019- regular meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
10. NEW BUSINESS
 - A. Discussion/Action: (Smith) Consideration to approve four (4) contracts with Isabella County Road Commission (ICRC) for the rehabilitation of four (4) miles of gravel roads within the Township
11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue
*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time.
For specific answers to questions, please call Township Hall (989-772-4600)*
12. MANAGER COMMENTS
13. FINAL BOARD MEMBER COMMENT
14. CLOSED SESSION
15. ADJOURNMENT



Board Expiration Dates

| Planning Commission Board Members (9 Members) 3 year term | | | |
|---|-------------|---------------|-----------------|
| # | F Name | L Name | Expiration Date |
| 1-BOT Representative | Lisa | Cody | 11/20/2020 |
| 2-Chair | Phil | Squattrito | 2/15/2020 |
| 3- Vice Chair | Bryan | Mielke | 2/15/2021 |
| 4-Secretary | Alex | Fuller | 2/15/2020 |
| 5 - Vice Secretary | Mike | Darin | 2/15/2022 |
| 6 | Stan | Shingles | 2/15/2021 |
| 7 | Ryan | Buckley | 2/15/2022 |
| 8 | Denise | Webster | 2/15/2020 |
| 9 | Doug | LaBelle II | 2/15/2022 |
| Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1-Chair | Tim | Warner | 12/31/2019 |
| 2-PC Rep / Vice Chair | Bryan | Mielke | 2/18/2021 |
| 3-Secretary | Jake | Hunter | 12/31/2019 |
| 4- Vice Secretary | Andy | Theisen | 12/31/2019 |
| 5 | Taylor | Sheahan-Stahl | 12/31/2021 |
| Alt. #1 | John | Zerbe | 12/31/2019 |
| Alt. #2 | Liz | Presnell | 2/15/2021 |
| Board of Review (3 Members) 2 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Doug | LaBelle II | 12/31/2020 |
| 2 | James | Thering | 12/31/2020 |
| 3 | Bryan | Neyer | 12/31/2020 |
| Alt #1 | Randy | Golden | 1/25/2021 |
| Citizens Task Force on Sustainability (4 Members) 2 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Don | Long | 12/31/2020 |
| 2 | Mike | Lyon | 12/31/2020 |
| 3 | vacant seat | | 12/31/2018 |
| 4 | Phil | Mikus | 11/20/2020 |
| Construction Board of Appeals (3 Members) 2 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Colin | Herron | 12/31/2019 |
| 2 | Richard | Jakubiec | 12/31/2019 |
| 3 | Andy | Theisen | 12/31/2019 |
| Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term | | | |
| 1 | Mark | Stuhldreher | 12/31/2020 |
| 2 | John | Dinse | 12/31/2019 |
| Chippewa River District Library Board 4 year term | | | |
| 1 | Ruth | Helwig | 12/31/2019 |
| 2 | Lynn | Laskowsky | 12/31/2021 |



Board Expiration Dates

| EDA Board Members (11 Members) 4 year term | | | |
|---|---------|-----------|-----------------|
| # | F Name | L Name | Expiration Date |
| 1 | Thomas | Kequom | 4/14/2023 |
| 2 | James | Zalud | 4/14/2023 |
| 3 | Richard | Barz | 2/13/2021 |
| 4 | Robert | Bacon | 1/13/2023 |
| 5 | Ben | Gunning | 11/20/2020 |
| 6 | Marty | Figg | 6/22/2022 |
| 7 | Sarvjit | Chowdhary | 1/20/2022 |
| 8 | Cheryl | Hunter | 6/22/2019 |
| 9 | Vance | Johnson | 2/13/2021 |
| 10 | Michael | Smith | 2/13/2021 |
| 11 | David | Coyne | 3/26/2022 |
| Mid Michigan Area Cable Consortium (2 Members) | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Kim | Smith | 12/31/2020 |
| 2 | Vacant | | |
| Cultural and Recreational Commission (1 seat from Township) 3 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Brian | Smith | 12/31/2019 |
| Sidewalks and Pathways Prioritization Committee (2 year term) | | | |
| # | F Name | L Name | Expiration Date |
| 1 BOT Representative | Phil | Mikus | 7/26/2019 |
| 2 PC Representative | Denise | Webster | 8/15/2020 |
| 3 Township Resident | Sherrie | Teall | 8/15/2019 |
| 4 Township Resident | Jeremy | MacDonald | 10/17/2020 |
| 5 Member at large | Connie | Bills | 8/15/2019 |

2019 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on March 27, 2019 at 7:01 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning, Clerk Cody, Treasurer Rice, Trustees B. Hauck, Trustee Mikus, and Trustee Woerle

Excused: Trustee Lannen

Approval of Agenda

Woerle moved **Rice** supported to approve the Agenda as amended, moving Item D to Item A.

Vote: Ayes: 6 Nays: 0. Motion carried.

Presentations

Public Hearings

- A. Zoning Map Amendment Ordinance 2019-02 rezone a portion of R-3A (Multiple Family Residential District) to B-5 (Highway Business District) located at S. Lincoln Rd.**

Open 7:03 p.m.

Mark McKeller, on behalf of the applicant, stated that he would be available to answer questions from the Board.

Closed -7:05 p.m.

Public Comment - open 7:05 p.m.

No comments were offered.

Reports/Board Comments

- A. 1. Appointment Alternate #2 to the ZBA**

Gunning nominated **Mikus** moved **Cody** supported to appoint Liz Presnell to the Zoning Board of Appeals with an expiration date of 2/12/2021. **Vote: Ayes: 6 Nays:0. Motion carried.**

- B. Planning Commission and ZBA updates by Township Planner**

- C. March Monthly Activity Report Board of Trustees (sent under separate cover)**

- D. Board Member Reports**

Cody – Planning Commission updates and City of Mt. Pleasant updates

Rice – Settled with the County, will be working on Delinquent Personal Property

Hauck – Isabella County Road Commission Updates

Woerle – Reported that the Saginaw Chippewa Indian Tribe is accepting 2% request with a due date of 3/31/19

Consent Agenda

- A. Communications
 - 1. Planning Commission minutes
 - 2. ZBA minutes
- B. Minutes – March 13, 2019- regular meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Policy Governance 2.5.10 Cash Flow Ratio

Woerle moved **Rice** supported to approve the consent agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

BOARD AGENDA

A. Discussion/Action: (Gallinat) Consider adoption of Zoning Map Amendment Ordinance 2019-02 rezone a portion of R-3A (Multiple Family Residential District) to B-5 (Highway Business District) located at S. Lincoln Rd.

Mikus moved **Woerle** supported to adopt Zoning Map Amendment Ordinance 2019-02 rezone a portion of R-3A (Multiple Family Residential District) to B-5 (Highway Business District) located a S. Lincoln Rd. This Ordinance shall take effect seven (7) days after a notice of adoption is published in the newspaper on March 30, 2019. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Mikus, and Woerle Nays: 0. Motion carried.**

B. Discussion/Action: (Gunning) 2% Spring Request

Woerle moved **Hauck** supported to have Administration submit the following spring 2% request applications to the Saginaw Chippewa Indian Tribe: Pathway Connector from Denison Drive to Theunissen Baseball Field and Jameson Hall Park rehabilitation design work. **Vote: Ayes: 6 Nays: 0. Motion carried.**

C. Discussion/Action: (Stuhldreher) Consider approval of 2019 Township Brine Participation with Isabella County Road Commission

Hauck moved **Cody** supported approval of the 2019 Township Brine Participation with the Isabella County Road Commission (ICRC) and authorize the Township Manager to sign said contract. **Vote: Ayes: 6 Nays: 0. Motion carried.**

D. Discussion/Action: (Stuhldreher) Consider Approval of the job description of Community and Economic Development Department Director

Mikus moved **Woerle** supported approval of the job description of the Community and Economic Development Department Director. **Vote: Ayes: 6 Nays: 0. Motion carried.**

E. Discussion/Action: Policy Governance 3.3 Board Member’s Code of Conduct
Discussion by the Board.

EXTENDED PUBLIC COMMENT - Open 8:52 p.m.
No comments were offered.

MANAGER COMMENTS

- Acknowledged and thanked Kim Smith in his absence, he commented that it was great meeting
- Discussion with Board having Township Manager facilitate scheduling a session on “Ends 1-6” and having this annual exercise incorporated with the budget development, as well as, part of the policy governance document and calendar
- Mentioned PFAS testing will continue quarterly
- Certificate of Occupancy has been issued for the Isabella Site, anticipate moving Public Services Department mid-April

FINAL BOARD MEMBER COMMENTS

Gunning – Commented that Board members should drive Township gravel roads and mentioned that the Kroger Store will be closing May 25, 2019.

ADJOURNMENT

Mikus moved Woerle supported to adjourn the meeting at 9:09 p.m. **Vote: Ayes: 6 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|---------------------------|------|---------|--------|---|-------------------------------------|-------------------|
| Bank 101 POOLED CHECKING | | | | | | |
| 03/26/2019 | 101 | 249 (E) | 00146 | CONSUMERS ENERGY PAYMENT CENTER | 2010S LINCOLN #GUL STREET LIGHTS | 58.83 1,933.46 |
| | | | | | 5228 S ISABELLA | 6,530.36 |
| | | | | | 2270 NORTHWAY | 29.01 |
| | | | | | 2055 ENTERPRISE | 238.29 |
| | | | | | 5525 E REMUS | 65.17 |
| | | | | | 5537 E BROADWAY | 322.36 |
| | | | | | 1933 S ISABELLA | 566.18 |
| | | | | | 5144 BUDD | 25.40 |
| | | | | | 5142 BUDD | 224.05 |
| | | | | | 1660 BELMONT | 89.44 |
| | | | | | 900 MULBERRY | 51.41 |
| | | | | | 5240 E BROOMFIELD | 961.71 |
| | | | | | 2188 E PICKARD | 86.37 |
| | | | | | 1776 E PICKARD | 30.07 |
| | | | | | 1876 E PICKARD | 182.71 |
| | | | | | 2180 S LINCOLN | 25.40 |
| | | | | | 2495 E DEERFIELD | 431.76 |
| | | | | | 2424 W MAY | 515.82 |
| | | | | | 3998 E DEERFIELD | 132.42 |
| | | | | | 5369 S CRAWFORD | 89.44 |
| | | | | | 3248 S CONCOURSE | 228.21 |
| | | | | | 5076 S MISSION | 1,016.81 |
| | | | | | 4795 S MISSION | 2,468.55 |
| | | | | | 4797 S MISSION BARN | 548.97 |
| | | | | | 4822 ENCORE | 120.40 |
| | | | | | 4244 E BLUE GRASS | 90.24 |
| | | | | | 800 CRAIG HILL | 56.57 |
| | | | | | 4520 E RIVER | 547.57 |
| | | | | | 1633 S LINCOLN | 302.34 |
| | | | | | 5319 E AIRPORT | 67.16 |
| | | | | | 1046 S MISSION | 142.81 |
| | | | | | 1605 SCULLY | 81.84 |
| | | | | | | <u>18,261.13</u> |
| 03/26/2019 | 101 | 250 (E) | 00146 | VOID | | V |
| | | | | Void Reason: Created From Check Run Process | | |
| 03/26/2019 | 101 | 251 (E) | 00146 | VOID | | V |
| | | | | Void Reason: Created From Check Run Process | | |
| 03/26/2019 | 101 | 252 (E) | 00146 | CONSUMERS ENERGY PAYMENT CENTER | 2010 S LINCOLN | 1,367.63 |
| | | | | | 2279 S MERIDIAN | 827.34 |
| | | | | | 2279 S MERIDIAN PUMP HOUSE | 170.92 |
| | | | | | 2010 S LINCOLN | 1,065.60 |
| | | | | | | <u>3,431.49</u> |
| 101 TOTALS: | | | | | | |
| Total of 4 Checks: | | | | | | 21,692.62 |
| Less 2 Void Checks: | | | | | | 0.00 |
| Total of 2 Disbursements: | | | | | | <u>21,692.62</u> |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|--------------------------|------|---------|--------|-------------------------------------|---|------------------|
| Bank 101 POOLED CHECKING | | | | | | |
| 04/07/2019 | 101 | 254 (E) | 01105 | MASTERCARD | MASTERCARD CRAWFORD | 3.19 |
| | | | | | MASTERCARD BEBOW | 758.05 |
| | | | | | MASTERCARD WALDRON | 516.79 |
| | | | | | MASTERCARD DEARING | 2,324.34 |
| | | | | | MASTERCARD MCBRIDE | 160.94 |
| | | | | | MASTERCARD ROCKAFELLOW | 243.38 |
| | | | | | MASTERCARD FUSSMAN | 147.30 |
| | | | | | MASTERCARD SMITH K | 520.00 |
| | | | | | MASTERCARD OCKERT | 158.43 |
| | | | | | MASTERCARD COFFELL | 48.97 |
| | | | | | MASTERCARD THEISEN | 123.35 |
| | | | | | MASTERCARD GALLINAT | 320.00 |
| | | | | | | <u>5,324.74</u> |
| 04/08/2019 | 101 | 255 (E) | 00146 | CONSUMERS ENERGY PAYMENT CENTER | 4511 E RIVER | 12,912.58 |
| | | | | | 2010 S LINCOLN | 58.77 |
| | | | | | STREET LIGHTS | 1,932.01 |
| | | | | | | <u>14,903.36</u> |
| 04/10/2019 | 101 | 20942 | 00020 | JAMES ALWOOD | WELL SITE LEASE - MARCH 2019 | 283.72 |
| 04/10/2019 | 101 | 20943 | 01549 | BAUCKHAM, SPARKS, THALL, SEEBER & K | MTT CASE LEGAL FEES - MAR 2019 | 435.70 |
| 04/10/2019 | 101 | 20944 | 01240 | BRAUN KENDRICK FINKBEINER PLC | GEN LEGAL FEES - FEB 2019 | 730.00 |
| | | | | | LUX FAMILY PROP - FEB 2019 | 2,461.00 |
| | | | | | | <u>3,191.00</u> |
| 04/10/2019 | 101 | 20945 | 00095 | C & C ENTERPRISES, INC. | GLOVES FOR WWTP | 310.00 |
| 04/10/2019 | 101 | 20946 | 01309 | CGS, INC | RESPIRATOR TRAINING & FIT TESTING | 1,103.50 |
| 04/10/2019 | 101 | 20947 | 00722 | CHARTER TOWNSHIP OF UNION | Q1 UTILITY BILLING - WWTP | 2,099.50 |
| | | | | | Q1 UTILITY BILLING - PARKS | 735.01 |
| | | | | | Q1 UTILITY BILLING - TWP HALL | 147.90 |
| | | | | | | <u>2,982.41</u> |
| 04/10/2019 | 101 | 20948 | 00155 | COYNE OIL CORPORATION | FUEL IN TOWNSHIP VEHICLES - MAR 2019 | 900.14 |
| 04/10/2019 | 101 | 20949 | 01242 | CULLIGAN WATER | WATER COOLER RENTAL-APR 2019 | 8.00 |
| 04/10/2019 | 101 | 20950 | 00725 | CUSTOM OFFICE SYSTEMS | FURNITURE FOR WTR PLANT OFFICE REMODEL | 798.25 |
| | | | | | FURNITURE FOR WATER PLANT OFFICE REMODEL | 1,089.75 |
| | | | | | FURNITURE FOR WATER PLANT OFFICE REMODEL | 1,500.00 |
| | | | | | | <u>3,388.00</u> |
| 04/10/2019 | 101 | 20951 | 01627 | CUTWATER CANVAS | REFRIGERATED SAMPLER COVER @ WWTP | 315.00 |
| 04/10/2019 | 101 | 20952 | 01171 | DBI BUSINESS INTERIORS | OFFICE SUPPLIES - TWP HALL | 29.93 |
| 04/10/2019 | 101 | 20953 | 01426 | ENVIRONMENTAL RESOURCE ASSOCIATES | WASTE WATER COLIFORM/NUTRIENTS/HARDNESS/ | 748.89 |
| 04/10/2019 | 101 | 20954 | 00257 | GOURDIE-FRASER, INC. | SANITARY SEWER PUMP #1 - BIDDING SERVICE | 6,357.50 |
| | | | | | SANITARY SEWER PUMP #14 - CONST ADMINIST | 1,008.00 |
| | | | | | | <u>7,365.50</u> |
| 04/10/2019 | 101 | 20955 | 00324 | ISABELLA CORPORATION | TREE CLEARING & TEMPORARY DRIVE-WATER PLA | 4,125.00 |
| 04/10/2019 | 101 | 20956 | 00822 | ISABELLA COUNTY EQUALIZATION | 2019 PERS. PROPERTY TAX FORMS | 363.35 |
| 04/10/2019 | 101 | 20957 | 01632 | KOLHOFF, KATHLEEN | REFUND ON WATER/SEWER ACCOUNT | 30.74 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|------------|------|-------|--------|-----------------------------------|---|------------------|
| 04/10/2019 | 101 | 20958 | 00362 | KRAPOHL FORD & LINCOLN | 2018 DODGE RAM-BODY REPAIR | 1,537.40 |
| | | | | | 2017 F-150 BODY REPAIR | 16,910.01 |
| | | | | | 2017 F-150 BODY REPAIR | 1,909.38 |
| | | | | | | <u>20,356.79</u> |
| 04/10/2019 | 101 | 20959 | 00402 | MEDLER ELECTRIC CO | 600V OVERLOAD RELAY | 109.34 |
| | | | | | MOUNTING COLLAR | 28.03 |
| | | | | | | <u>137.37</u> |
| 04/10/2019 | 101 | 20960 | 00142 | MICHIGAN OFFICE SOLUTIONS | COLOR COPY OVERAGE CHARGE 12/18/18 - 3/1 | 298.21 |
| 04/10/2019 | 101 | 20961 | 01266 | MOREYS LOGO.COM | TRUCK #4 & #9 LOGO AND APPLICATION | 130.00 |
| 04/10/2019 | 101 | 20962 | 00462 | MT. PLEASANT FENCE, SASH & DOOR | INSTALL TORSION CABLES-COMMERCIAL GARAGE | 146.00 |
| 04/10/2019 | 101 | 20963 | 01631 | NOLAN OCKERT | CLOTHING ALLOWANCE - OCKERT | 100.00 |
| 04/10/2019 | 101 | 20964 | 00506 | MEEKHOF TIRE SALES & SERVICE INC | 2009 FORD F-150-TIRE ROTATION/SENSOR | 159.00 |
| 04/10/2019 | 101 | 20965 | 00780 | PARAGON LABORATORIES, INC. | HARDNESS/EPA | 1,705.00 |
| 04/10/2019 | 101 | 20966 | 00518 | PEERLESS-MIDWEST, INC. | TEST BORING AND MONITORING WELL | 7,822.00 |
| 04/10/2019 | 101 | 20967 | 01273 | PRO-SEAL SERVICE GROUP | ROYAL PURPLE ULTRA GREASE | 345.38 |
| 04/10/2019 | 101 | 20968 | 00601 | KIMBERLY SMITH | 1ST Q 2019 MILEAGE REIMBURSEMENT | 190.82 |
| 04/10/2019 | 101 | 20969 | 00707 | UNION TOWNSHIP WEST D D A | SEWER PUMP STATION #14 PROJECT | 5,188.65 |
| 04/10/2019 | 101 | 20970 | 01314 | VERIZON WIRELESS | CELL PHONES 2-16-19 TO 3-15-19 | 420.15 |
| 04/10/2019 | 101 | 20971 | 01257 | JOSH WALDRON | MILEAGE REIMBURSEMENT - CALL IN | 11.60 |
| | | | | | MILEAGE REIMBURSEMENT - EMERGENCY CALL IN | 11.60 |
| | | | | | MILEAGE REIMBURSEMENT-EMERGENCY MISS DIG | 11.60 |
| | | | | | | <u>34.80</u> |
| 04/10/2019 | 101 | 20972 | 00703 | WASTE MANAGEMENT OF MICHIGAN, INC | DUMPSTER SERVICE-JAMESON MAR 2019 | 129.95 |
| | | | | | DUMPSTER SERVICE-MCDONALD PARK-APR 2019 | 195.15 |
| | | | | | DUMPSTER SERVICE-WWTP-APR 2019 | 842.12 |
| | | | | | DUMPSTER SERVICE-SHOP APR 2019 | 51.38 |
| | | | | | DUMPSTER SERVICE-TWP HALL-APR 2019 | 312.52 |
| | | | | | DUMPSTER SERVICE-WATER PLANT-APR 2019 | 78.89 |
| | | | | | | <u>1,610.01</u> |
| 04/10/2019 | 101 | 20973 | 01236 | WEB ASCENDER | WEBSITE Q2 HOSTING 2019 | 90.00 |
| 04/10/2019 | 101 | 20974 | 00723 | WINN TELECOM | PHONE SERVICE 4/1/19 - 4/30/19 | 163.94 |
| 04/10/2019 | 101 | 20975 | 01483 | XEROX FINANCIAL SERVICES | PRINTER LEASE PAYMENT - MAR 2019 | 1,500.76 |

101 TOTALS:

| | |
|----------------------------|------------------|
| Total of 36 Checks: | 86,207.86 |
| Less 0 Void Checks: | 0.00 |
| Total of 36 Disbursements: | <u>86,207.86</u> |

| |
|--|
| Charter Township of Union Payroll |
|--|

CHECK DATE: April 4, 2019

PPE: March 30, 2019

NOTE: PAYROLL TRANSFER NEEDED

| | | |
|--|-----------|------------------|
| General Fund | \$ | 29,841.33 |
| EDDA | | - |
| WDDA | | - |
| Sewer Fund | | 30,602.24 |
| Water Fund | | 22,380.90 |
| Total To Transfer from Pooled Savings | \$ | 82,824.47 |

NOTE: CHECK TOTAL FOR TRANSFER

| | | |
|---|-----------|------------------|
| Gross Payroll | \$ | 57,975.43 |
| Employer Share Med | | 803.33 |
| Employer Share SS | | 3,434.99 |
| SUI | | 210.07 |
| Pension-Employer Portion | | 3,498.64 |
| Workers' Comp | | 585.61 |
| Life/LTD | | 564.81 |
| Dental | | 1,086.33 |
| Health Care | | 16,648.17 |
| Vision | | 337.12 |
| Vision Contribution | | (168.56) |
| Health Care Contribution | | (2,151.47) |
| Cobra/Flex Administration | | - |
| PCORI Fee | | - |
| Total Transfer to Payroll Checking | \$ | 82,824.47 |

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - March 18, 2019 through March 24, 2019


| Category | Code | Description | Twp | Resp | City |
|---------------------------------|--------------------------|---|-----|------|------|
| Fire | 100 | Fire, Other | | | |
| | 111 | Building Fire | | | |
| | 112 | Fires in Structures other than a Building | | | |
| | 113 | Cooking Fire | | | 1 |
| | 114 | Chimney or Flue Fire | | | |
| | 116 | Fuel Burner/Boiler Malfunction | | | |
| | 118 | Trash or Rubbish fire, contained | 1 | 7 | |
| | 130 | Mobile Property Fire, Other | | | |
| | 131 | Passenger Vehicle Fire | 1 | 8 | |
| | 132 | Road freight or transport vehicle fire | | | |
| | 136 | Self-propelled Motor Home/Recreational | | | |
| | 137 | Camper or Recreational Vehicle (RV) Fire | | | |
| | 138 | Off-road vehicle of heavy equipment fire | | | |
| | 140 | Natural Vegetation Fire | | | |
| | 143 | Grass/Brush fire | | | |
| | 150 | Outside Rubbish Fire, other | | | |
| | 151 | Outside Rubbish Fire, trash or waste fire | | | |
| | 154 | Dumpster Fire | | | |
| | 160 | Special Outside Fire, Other | | | |
| Overpressure Rupture, (No Fire) | 200 | Overpressure rupture, explosion, overheat | | | |
| | 251 | Excessive heat, scorch burns with no fire | | | |
| | 231 | Chemical reaction rupture of process vessel | | | |
| Rescue & EMS Incident | 300 | Rescue, EMS incident, other | | | |
| | 311 | Medical Assist to EMS Crew | | | 3 |
| | 321 | EMS Call excluding Veh. Accident | | | 1 |
| | 322 | Motor Vehicle Acc. W/ Injuries | | | |
| | 323 | Motor Vehicle Acc/Pedestrian | | | 1 |
| | 324 | Motor Vehicle Acc. W/no Injuries | 1 | 3 | 3 |
| | 331 | Lock-In (If lock out use 551) | | | |
| | 342 | Search for Person in Water | | | |
| | 352 | Extrication of Victim (s) from vehicle | | | |
| | 353 | Remove Victim from Stalled Elevator | | | |
| | 360 | Water & Ice-related Rescue, Other | | | |
| | 361 | Swimming /recreational water area rescue | | | |
| | 363 | Swift Water Rescue | | | |
| 3811 | Technical rescue standby | | | | |
| Hazardous Condition (No Fire) | 400 | Hazard condition other | | | |
| | 410 | Combustible/Flammable Gas Condition | | | |
| | 411 | Gasoline or Other Flammable Spill | | | |
| | 412 | Gas Leak (natural gas or LPG) | | | |
| | 413 | Oil of Combustible Liquid Spill | | | |
| | 420 | Toxic Condition, Other | | | |
| | 421 | Chemical Hazard (No Spill or Leak) | | | |

| | | | | | |
|--------------------------|------|---|---|---|---|
| | 422 | Chemical Spill or Leak | | | |
| | 423 | Refrigeration Leak | | | |
| | 424 | Carbon Monoxide Incident | | | |
| | 440 | Electric Wiring/Equipment Problem | | | |
| | 441 | Heat from Short Circuit | | | |
| | 442 | Overheated Motor | | | |
| | 443 | Breakdown of Light Ballast | | | |
| | 444 | Power Line Down | | | |
| | 445 | Arcing, shorted electrical equipment | | | |
| | 451 | Biological hazard, confirmed or suspected | | | |
| | 461 | Building or Structure Weakened or Collapsed | | | |
| | 462 | Aircraft Standby | | | |
| | 463 | Vehicle Accident, general cleanup | | | |
| | 480 | Attempted burning, illegal action, other | | | |
| | 4441 | Utility Line Down | | | |
| Service Call | | | | | |
| | 500 | Service Call - Other | | | |
| | 510 | Person in Distress | | | |
| | 511 | Lock-out | | | |
| | 512 | Ring or Jewelry removal | | | |
| | 520 | Water Problem, Other | | | |
| | 521 | Water Evacuation | | | |
| | 522 | Water of Steam Leak | | | |
| | 531 | Smoke or Odor Removal | | | |
| | 542 | Animal Rescue | | | |
| | 552 | Police Matter | | | |
| | 553 | Public Service | | | |
| | 555 | Defective Elevator, No Occupants | | | |
| | 561 | Unauthorized Burning | | | 1 |
| | 571 | Cover assignment, standby, moveup | 1 | 2 | |
| Good Intent Call | | | | | |
| | 600 | Good Intent Call, Other | | | |
| | 611 | Dispatched and Cancelled en route | | | |
| | 622 | No Incident Found on Arrival | | | |
| | 631 | Authorized controlled burning | | | |
| | 650 | Steam, gas mistaken for smoke, | | | |
| | 651 | Smoke Scare, Odor of Smoke | | | 1 |
| | 653 | Smoke from Barbecue, Tar Kettle | | | |
| | 661 | EMS call, party already transported | | | |
| | 671 | HazMat Investigation, no HazMat | | | |
| False Alarm & False Call | | | | | |
| | 700 | False Alarm, Other | | | |
| | 710 | Malicious, mischievous false call, other | | | |
| | 715 | Local Alarm System, Malicious False Alarm | | | |
| | 721 | Bomb Scare - No Bomb | | | |
| | 730 | System Malfunction | | | |
| | 731 | Sprinkler activation due to malfunction | | | |
| | 732 | Extinguishing System Activation - Malfunction | | | |
| | 733 | Smoke Det. Activation - Malfunction | | | |
| | 734 | Heat Detector Activation - Malfunction | | | |
| | 735 | Alarm system sounded due to malfunction | | | |
| | 736 | CO detector activation due to malfunction | | | |

| | | | | | |
|-----------------------|------|--|----|---|-----|
| | 740 | Unintentional transmission of alarm, other | | | |
| | 741 | Sprinkler activation, no fire | | | |
| | 743 | Smoke Det. Activation - Unintentional | | | |
| | 744 | Detector activation, no fire | | | |
| | 745 | Alarm System Act. - Unintentional | 1 | 2 | |
| | 746 | Carbon Monoxide Activation, NO CO | | | |
| Severe Weather | | | | | |
| | 812 | Flood Assessment | | | |
| Special Incident Type | 813 | Wind Storm,Tornado/Hurricane Assessment | | | |
| | | | | | |
| | 911 | Citizen Complaint | | | |
| | 9002 | Civil Infraction Issued | | | |
| | 9003 | Affidavit Issued | | | |
| | | | | | |
| | | Total Response for Union Twp/City | 5 | | 11 |
| | | YTD Response for Union Twp/City | 79 | | 126 |

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

Fire Experience Report For Union Township/City of Mt. Pleasant
Period - March 25, 2019 through March 31, 2019


| Category | Code | Description | Twp | Resp | City |
|---------------------------------|------|---|-----|------|------|
| Fire | 100 | Fire, Other | | | |
| | 111 | Building Fire | | | |
| | 112 | Fires in Structures other than a Building | | | |
| | 113 | Cooking Fire | | | |
| | 114 | Chimney or Flue Fire | | | |
| | 116 | Fuel Burner/Boiler Malfunction | | | |
| | 118 | Trash or Rubbish fire, contained | | | |
| | 130 | Mobile Property Fire, Other | | | |
| | 131 | Passenger Vehicle Fire | | | |
| | 132 | Road freight or transport vehicle fire | | | |
| | 136 | Self-propelled Motor Home/Recreational | | | |
| | 137 | Camper or Recreational Vehicle (RV) Fire | | | |
| | 138 | Off-road vehicle of heavy equipment fire | | | |
| | 140 | Natural Vegetation Fire | | | |
| | 143 | Grass/Brush fire | 1 | 3 | |
| | 150 | Outside Rubbish Fire, other | | | |
| | 151 | Outside Rubbish Fire, trash or waste fire | | | |
| | 154 | Dumpster Fire | | | |
| | 160 | Special Outside Fire, Other | | | |
| Overpressure Rupture, (No Fire) | 200 | Overpressure rupture, explosion, overheat | | | |
| | 251 | Excessive heat, scorch burns with no fire | | | |
| | 231 | Chemical reaction rupture of process vessel | | | |
| Rescue & EMS Incident | 300 | Rescue, EMS incident, other | | | |
| | 311 | Medical Assist to EMS Crew | | | 2 |
| | 321 | EMS Call excluding Veh. Accident | | | |
| | 322 | Motor Vehicle Acc. W/ Injuries | | | 1 |
| | 323 | Motor Vehicle Acc/Pedestrian | | | |
| | 324 | Motor Vehicle Acc. W/no Injuries | 1 | 2 | |
| | 331 | Lock-In (If lock out use 551) | | | |
| | 342 | Search for Person in Water | | | |
| | 352 | Extrication of Victim (s) from vehicle | | | |
| | 353 | Remove Victim from Stalled Elevator | | | |
| | 360 | Water & Ice-related Rescue, Other | | | |
| | 361 | Swimming /recreational water area rescue | | | |
| | 363 | Swift Water Rescue | | | |
| | 3811 | Technical rescue standby | | | |
| Hazardous Condition (No Fire) | 400 | Hazard condition other | | | 1 |
| | 410 | Combustible/Flammable Gas Condition | | | |
| | 411 | Gasoline or Other Flammable Spill | | | |
| | 412 | Gas Leak (natural gas or LPG) | | | |
| | 413 | Oil of Combustible Liquid Spill | | | |
| | 420 | Toxic Condition, Other | | | |
| | 421 | Chemical Hazard (No Spill or Leak) | | | |

| | | | | | |
|--------------------------|------|---|---|---|---|
| | 422 | Chemical Spill or Leak | | | |
| | 423 | Refrigeration Leak | | | |
| | 424 | Carbon Monoxide Incident | | | |
| | 440 | Electric Wiring/Equipment Problem | | | |
| | 441 | Heat from Short Circuit | | | |
| | 442 | Overheated Motor | | | |
| | 443 | Breakdown of Light Ballast | | | |
| | 444 | Power Line Down | | | |
| | 445 | Arcing, shorted electrical equipment | | | |
| | 451 | Biological hazard, confirmed or suspected | | | |
| | 461 | Building or Structure Weakened or Collapsed | | | |
| | 462 | Aircraft Standby | | | |
| | 463 | Vehicle Accident, general cleanup | | | |
| | 480 | Attempted burning, illegal action, other | | | |
| | 4441 | Utility Line Down | | | |
| Service Call | | | | | |
| | 500 | Service Call - Other | | | |
| | 510 | Person in Distress | | | |
| | 511 | Lock-out | | | |
| | 512 | Ring or Jewelry removal | | | |
| | 520 | Water Problem, Other | | | |
| | 521 | Water Evacuation | | | |
| | 522 | Water of Steam Leak | | | |
| | 531 | Smoke or Odor Removal | 1 | 2 | |
| | 542 | Animal Rescue | | | |
| | 552 | Police Matter | | | |
| | 553 | Public Service | | | |
| | 555 | Defective Elevator, No Occupants | | | |
| | 561 | Unauthorized Burning | | | |
| | 571 | Cover assignment, standby, moveup | | | |
| Good Intent Call | | | | | |
| | 600 | Good Intent Call, Other | 1 | 2 | 1 |
| | 611 | Dispatched and Cancelled en route | | | 2 |
| | 622 | No Incident Found on Arrival | | | |
| | 631 | Authorized controlled burning | 1 | 2 | |
| | 650 | Steam, gas mistaken for smoke, | | | |
| | 651 | Smoke Scare, Odor of Smoke | | | |
| | 653 | Smoke from Barbecue, Tar Kettle | | | |
| | 661 | EMS call, party already transported | | | |
| | 671 | HazMat Investigation, no HazMat | | | |
| False Alarm & False Call | | | | | |
| | 700 | False Alarm, Other | | | |
| | 710 | Malicious, mischievous false call, other | | | |
| | 715 | Local Alarm System, Malicious False Alarm | | | |
| | 721 | Bomb Scare - No Bomb | | | |
| | 730 | System Malfunction | | | |
| | 731 | Sprinkler activation due to malfunction | | | |
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| | 733 | Smoke Det. Activation - Malfunction | | | |
| | 734 | Heat Detector Activation - Malfunction | | | |
| | 735 | Alarm system sounded due to malfunction | | | |
| | 736 | CO detector activation due to malfunction | | | |

| | | | | | |
|-----------------------|------|--|----|---|-----|
| | 740 | Unintentional transmission of alarm, other | | | |
| | 741 | Sprinkler activation, no fire | | | |
| | 743 | Smoke Det. Activation - Unintentional | 2 | 4 | |
| | 744 | Detector activation, no fire | | | |
| | 745 | Alarm System Act. - Unintentional | | | |
| | 746 | Carbon Monoxide Activation, NO CO | | | |
| Severe Weather | | | | | |
| | 812 | Flood Assessment | | | |
| Special Incident Type | 813 | Wind Storm,Tornado/Hurricane Assessment | | | |
| | | | | | |
| | 911 | Citizen Complaint | | | |
| | 9002 | Civil Infraction Issued | | | |
| | 9003 | Affidavit Issued | | | |
| | | | | | |
| | | Total Response for Union Twp/City | 7 | | 7 |
| | | YTD Response for Union Twp/City | 84 | | 133 |

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency



REQUEST FOR TOWNSHIP BOARD ACTION

| | |
|--|---|
| To: Mark Stuhldreher, Township Manager | DATE: April 3, 2019 |
| FROM: Kim Smith, Public Service Director | DATE FOR BOARD CONSIDERATION: April 10, 2019 |
| ACTION REQUESTED: Consideration to approve four (4) contracts with the Isabella County Road Commission (ICRC) for the rehabilitation of four (4) miles of gravel roads within the Township in the amount of \$54,000. | |

Current Action X Emergency

Funds Budgeted: If Yes \$48,000 Account # 101-441-967.000 No \$6,000 N/A

Finance Approval _____

BACKGROUND INFORMATION

As part of the annual gravel road maintenance program, the ICRC and the Township partner to rehabilitate several miles of gravel road annually. The ICRC and the Township split the cost of two (2) miles equally while the Township pays for all of the other two (2) miles. The aggregate cost share is 75% Township and 25% ICRC. The 2019, cost per mile for gravel resurfacing is \$18,000.

For 2019, the ICRC recommends that following two (2) miles of road be serviced:

- Wing Road – Whiteville - Meridian
- Valley Road – Mission – Isabella

For 2019, the remaining two (2) miles of roads to be serviced is yet to be determined by the Township Board of Trustees. A map has been provided which identifies all the primary and secondary roads in Union Township. The gravel roads that have been previously completed are identified by year.

SCOPE OF SERVICES

These contracts provide for the overlay of 1,000 ton of 23-A modified gravel per mile.

JUSTIFICATION

The approval of these contracts will continue to improve the conditions of roads throughout the Township.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed with these appointments (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety

COSTS

The Township’s cost share for these contracts is \$54,000 with the ICRC contributing \$18,000. At the time of budget adoption, it was estimated that the Township share would be \$48,000. As such, a budget amendment will be needed in the amount of \$6,000 which will be included in budget amendment #1. This action item is anticipated to be an agenda item at the June 12, 2019 Board meeting.

PROJECT TIME TABLE

The road improvements will occur during the 2019 construction season.

RESOLUTION

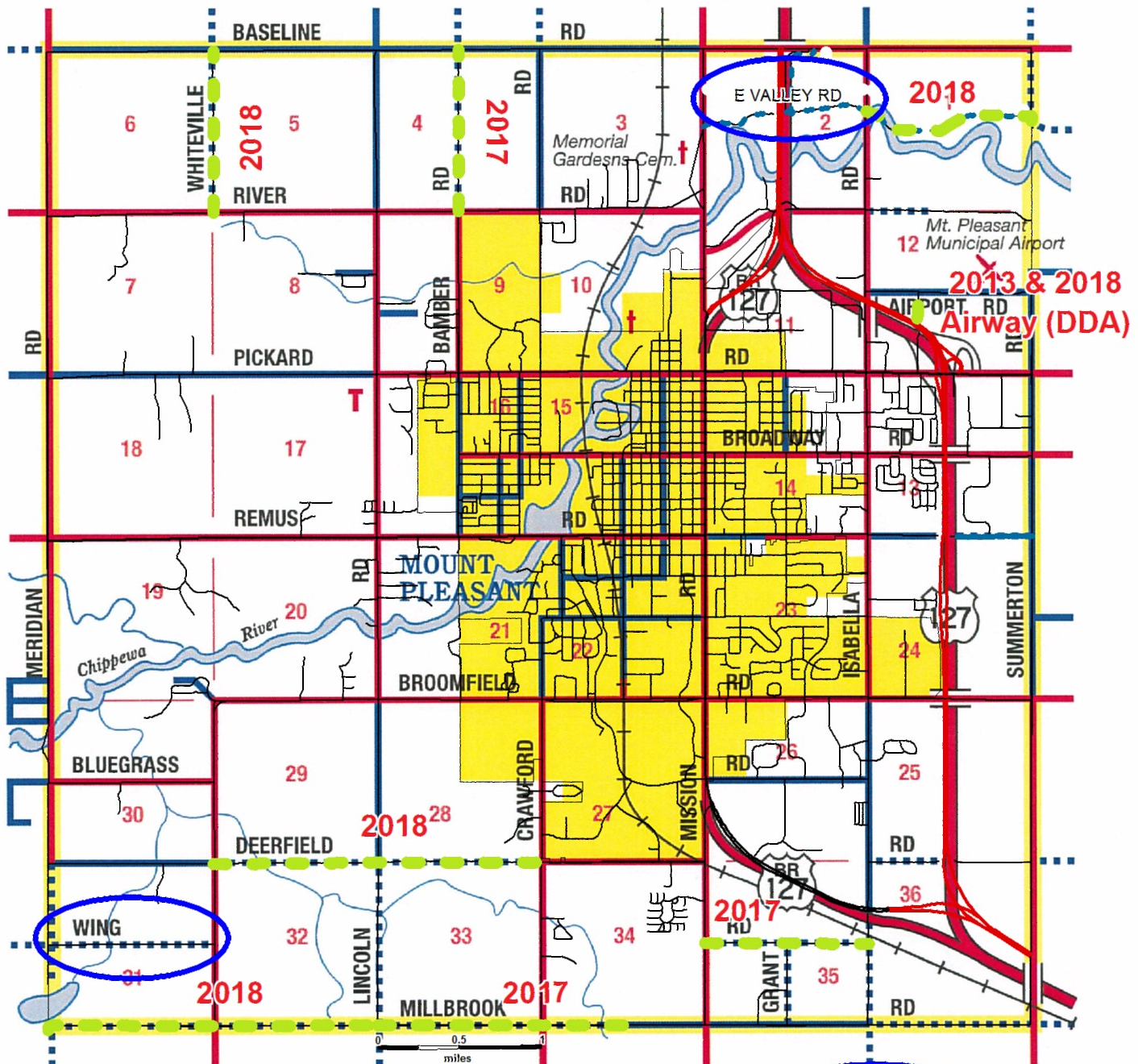
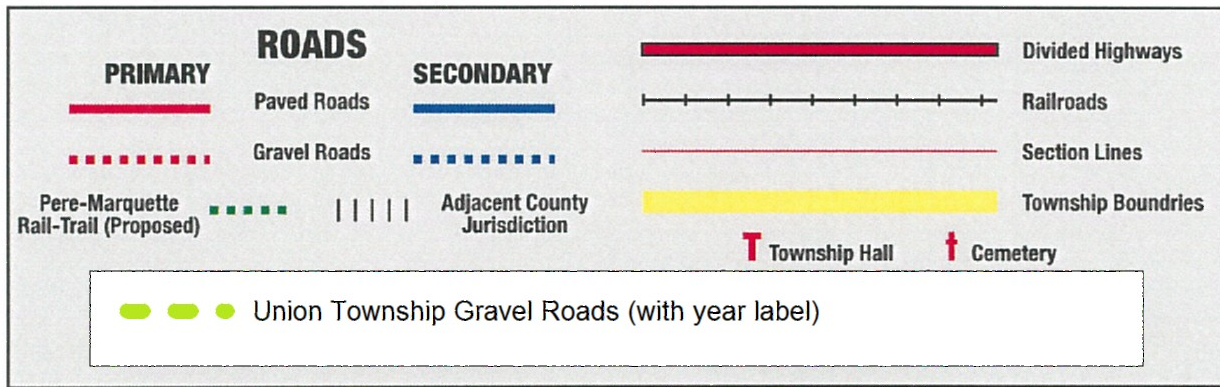
It is Resolved to approve four (4) contracts with the Isabella County Road Commission (ICRC) for the rehabilitation of four (4) miles of gravel roads within the Township in the amount of \$54,000 for the following four miles.

- Wing Road – Whiteville - Meridian
- Valley Road – Mission – Isabella
- TBD
- TBD

Moved by _____ Seconded by _____

Yes:
No:
Absent:

UNION TOWNSHIP



Data Source: Isabella County Road Commission
Map Date: April 3, 2019

2019 ICRC
Recommendation for
2 miles of Gravel